

COMPANY LETTERHEAD

The accountant,

HAPAG LLOYD LANKA (PVT) LTD,
LEVEL 1,
AITKEN SPENCE TOWER II,
NO: 315, VAUXHALL STREET,
COLOMBO 02

REQUEST TO REFUND CONTAINER DEPOSIT REFUND

We write with reference to above to obtain refund of container deposit.

BL Number/s	Container Number/s	Receipt Number/s

Kindly refund the deposit of Rs..... in favor of “.....”.

Yours faithfully.

.....

(Authorized signatory)

Name, designation, contact number, email address and
company seal.

REQUIRED DETAILS FOR CONTAINER DEPOSIT REFUND

Note :

All refund request letters must be submitted via email to refunds@hlag.lk.

Requests should be scanned and sent on official company letterhead to ensure proper processing.

All request letters should include the following details - BL number/s, Relevant container numbers, Cheque in favor of, Contact details of sender(email address , mobile number, designation, company seal), Receipt number and the authorized signatory

Hapag Lloyd Lanka discontinued issuing container deposit refunds to third parties. Moving forward, refunds will exclusively be issued in the form of cheques directly to the consignee.